

PROCUREMENT MANAGEMENT STAFF, OL
WEEKLY REPORT
Period Ending on 7 April 1987

1. Status of Tasks Assigned by Senior Management:

a. [] (C&L) Implementation:

STAT

NO [] attended a kickoff meeting for a contract data working group established to recommend solutions to the C&L suggestions for improving CONIF data. A target date of 1 May 1987 has been set for completion of this effort.

STAT

b. Report for the Office of General Counsel:

NO Procurement Management Staff (OL/PMS) responded to an information request for contracting activity with specific organizations in which the Director of Central Intelligence nominee has an interest.

2. Major Events That Have Occurred During the Preceding Week:

a. Briefings:

NO (1) [] briefed the Directorate of Science and Technology (DS&T) office directors at the their morning staff meeting on 2 April. The purpose of the short introductory briefing was to apprise them of the efforts by OL/PMS to improve aspects of the Agency's acquisition process and to solicit their cooperation and support in coming months.

STAT

NO (2) [] attended a briefing by external consultants to the Directorate of Intelligence, giving results of their evaluation of the Contract Management Information System (CMIS). They recommend that CMIS could usefully continue to provide contract information and also could be expanded to provide data useful for contract planning. OL/PMS will be interested in CMIS development and possible application of some of its ideas in other directorates.

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b. CONIF Activity:

(1) CONIF input 181 contracts and 94 amendments during the preceding week.

(2) The alpha codes for the new procurement teams have now been entered into the CONIF system although an effective date for the new teams has not been determined.

WATCH OUT FOR CLAS!

SUBJECT: OL/PMS Weekly Report for the Period Ending 7 April 1987

NO (3) On 9 April, [] will attend the monthly Engineering Review Board meeting between the Offices of Finance and Logistics. This is the first meeting to address upcoming yearend activities. STAT

NO c. Training:

NO (1) The second in-house running of the "Defense Cost and Price Analysis Course" being sponsored by OL/PMS is now in its final week, with 14 students attending.

NO (2) [] has edited the training manual for procurement personnel. STAT

NO (3) Coordination of the budget figures with the OL Training Officer indicates that the procurement training budget for fiscal year 1987 has been fully obligated.

NO d. Agency Contract Review Board (ACRB):

NO Four cases were reviewed by the ACRB on 31 March. All four dockets were recommended for approval by the Director of Logistics, one with a caveat. A regularly scheduled meeting of the ACRB will be held on 7 April.

NO 3. Upcoming Events:

None of a significant nature.

NO 4. Management Activities and Concerns:

Personnel/Training:

[] are in training this week. STAT

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